

NFI Analysis from Law offices of the Public Defender  
HB 253 -280 FEB 5 SEALING OF CERTAIN COURT RECORDS  
NFI Analysis from Law Offices of the Public Defender

**From:** Gonzales, Judy

**Sent:** Wednesday, February 5, 2025 10:14 AM

**To:** Chavez-Cook, Kim <[kim.chavezcook@lopdm.us](mailto:kim.chavezcook@lopdm.us)>; Turner, Adrienne <[adrienne.turner@lopdm.us](mailto:adrienne.turner@lopdm.us)>; Adamo, Abby <[abby.adamo@lopdm.us](mailto:abby.adamo@lopdm.us)>

**Subject:** HB 253 SEALING OF CERTAIN COURT RECORDS Agency Analysis request

**From:** Chavez, Felix <[Felix.Chavez@nmlegis.gov](mailto:Felix.Chavez@nmlegis.gov)>

**Sent:** Wednesday, February 5, 2025 10:05 AM

**To:** [aockla@nmcourts.gov](mailto:aockla@nmcourts.gov); [aoccaj@nmcourts.gov](mailto:aoccaj@nmcourts.gov); [aocker@nmcourts.gov](mailto:aocker@nmcourts.gov); Gonzales, Judy <[judy.gonzales@lopdm.us](mailto:judy.gonzales@lopdm.us)>; [rtedrow@da.state.nm.us](mailto:rtedrow@da.state.nm.us); [rromero@da.state.nm.us](mailto:rromero@da.state.nm.us); [mserna@da.state.nm.us](mailto:mserna@da.state.nm.us); [emauro@da.state.nm.us](mailto:emauro@da.state.nm.us); [Amartinez-varela@da.state.nm.us](mailto:Amartinez-varela@da.state.nm.us); [Da2ndLEGIS@da2nd.nm.gov](mailto:Da2ndLEGIS@da2nd.nm.gov); [legisfir@nmag.gov](mailto:legisfir@nmag.gov); [lvigil@nm DOJ.gov](mailto:lvigil@nm DOJ.gov); [AMendez@nm DOJ.gov](mailto:AMendez@nm DOJ.gov); [ihernandez@housingnm.org](mailto:ihernandez@housingnm.org); [rpowell@housingnm.org](mailto:rpowell@housingnm.org); [sunrau@housingnm.org](mailto:sunrau@housingnm.org); [sgonzales@housingnm.org](mailto:sgonzales@housingnm.org)

**Subject:** Agency Analysis request



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Agency Analysis request for H 253  
SEALING OF CERTAIN COURT RECORDS

The Legislative Finance Committee (LFC) is requesting immediate analysis for the legislation listed above. Your analysis must be completed on the LFC-provided template within 24 hours and uploaded to the legislative website through the portal at <https://agencyanalysis.nmlegis.gov/>.

All analysis of legislation submitted by executive agencies to LFC for development of fiscal impact reports (FIRS) is made publicly available on the Legislature's website as soon as is practicable after the fiscal impact report has been posted. Do not include any personal information on the form, such as personal contact information, that you want to keep private.

Agency staff must register at <https://agencyanalysis.nmlegis.gov/Identity/Account/Register> before gaining the ability to upload files. After registering, please email [legis.webmaster@nmlegis.gov](mailto:legis.webmaster@nmlegis.gov) with the subject line: "Agency Analysis Account Confirmation." Please send this email using the email address used in the registration process. Please note confirmation may take up to 24 hours; please register as soon as possible to avoid delays in the ability to upload analysis.

Once registered, you will have the ability to click on "Upload" where you will be prompted to "Select Agency" (select your agency from dropdown list) > "Bill" (select chamber) (select bill type) (type-in bill number) > Date > Choose File > Submit. The upload system will rename the file based on the information you provide, and the file will automatically become available to LFC analysts and prepared for posting on the website. The file MUST be in a PDF format.

Agencies must also use the LFC Agency Bill Analysis template, which is available on the Legislature's Website: [https://www.nmlegis.gov/Entity/LFC/Information\\_For\\_State\\_Agencies](https://www.nmlegis.gov/Entity/LFC/Information_For_State_Agencies) and clicking on "Agency Bill Analysis – FORM 2025". When saving files, save as a PDF.

On the morning after bill introduction, all legislation is available in HTML and Adobe PDF format at <http://www.nmlegis.gov> . The PDF version will accurately match the original bill's page and line numbers.

For earlier access to legislation, legislation and documents related to other chamber action are available through the FTP option at <http://www.nmlegis.gov> within a few hours of introduction. Locate the "Downloads (FTP)" under "Quick Links" on the main legislative web page.

Thank you for your cooperation and please contact your LFC analyst should you have questions relating to this process.

