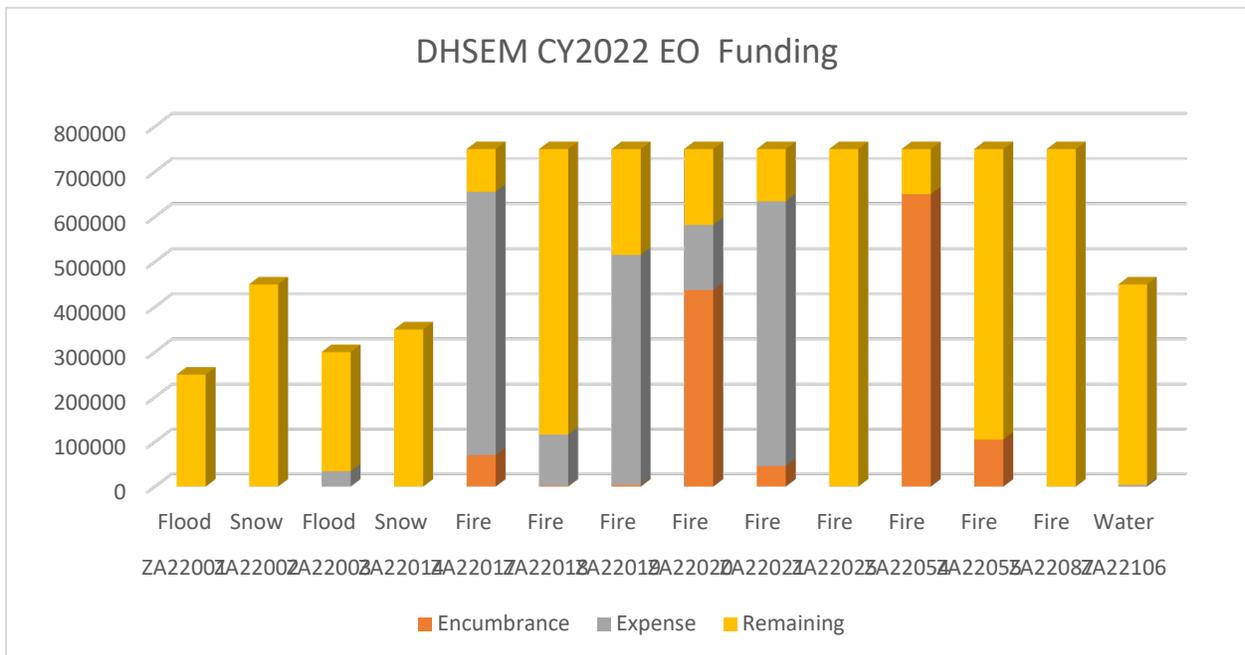


DHSEM CY 2022 Emergency Order Funding

Budget	8,550,000.00
Expense	1,982,236.72
Encumbrance	1,314,494.74
Pre-Encumbrance	0.00
Budget Balance	5,253,268.54
Associate Revenue	0.00
Available Budget	5,253,268.54



DHSEM Process:

Following an emergency event occurrence, local community declares disaster and reaches out to DHSEM Response and Recovery work with locals on preliminary judgement of damage. If warranted, DHSEM submits request to Office of the Governor for Executive Order.

Budget documents submitted to State Budget Division for Processing

After budget is established, Response and Recovery continues work with local to assess damage for State Disaster Assistance Program (DAP) or Public Assistance Grant (PA) applicability.

After damages are quantified and found to be reimbursable under DAP or PA, subgrant agreement is issued to claimant. Once signed, a purchase order is issued.

Response and Recovery receives invoices and documentation for reimbursement. Once approved, documentation is submitted to Grants bureau for inspection and once approved, final invoice sent to claimant for signature. Final invoice is reviewed and submitted to Grants for disbursement.

Finance Bureau periodically reviews and works with Response and Recovery and Grants bureaus to close orders that have completed all valid claims. Unspent funding is reverted to general fund.

Cleaning up and finalizing executive orders requires staffing levels that DHSEM does not have. Response and Recovery Bureau's primary focus is ongoing current disaster management. Legacy disasters are addressed as promptly as time and staffing levels permit. DHSEM is working on a plan to find and acquire resources to assist in cleaning up and closing of all open Executive Orders.

DHSEM Open EO Budget Availability:

Pre-2016	\$	8,706,011.86
2016-2019	\$	7,997,240.08
2020-2022	\$	18,640,511.70

Pre-2016: budgeted for state share of 7 public assistance Grants.

31 Emergency Orders total allotment of \$49.8 million

81% expensed – 2% encumbered – 17% available

2016-2019: these Emergency Orders were targeted to pay out and revert balances but increasing frequency of Emergency Orders since July 2021 have pulled resources from processing availability

29 Emergency Orders total allotment of \$19.6 million.

58% expensed – 2% encumbered – 41% Remaining

2020-2022:

36 Emergency Orders total allotment of \$26.3 million.

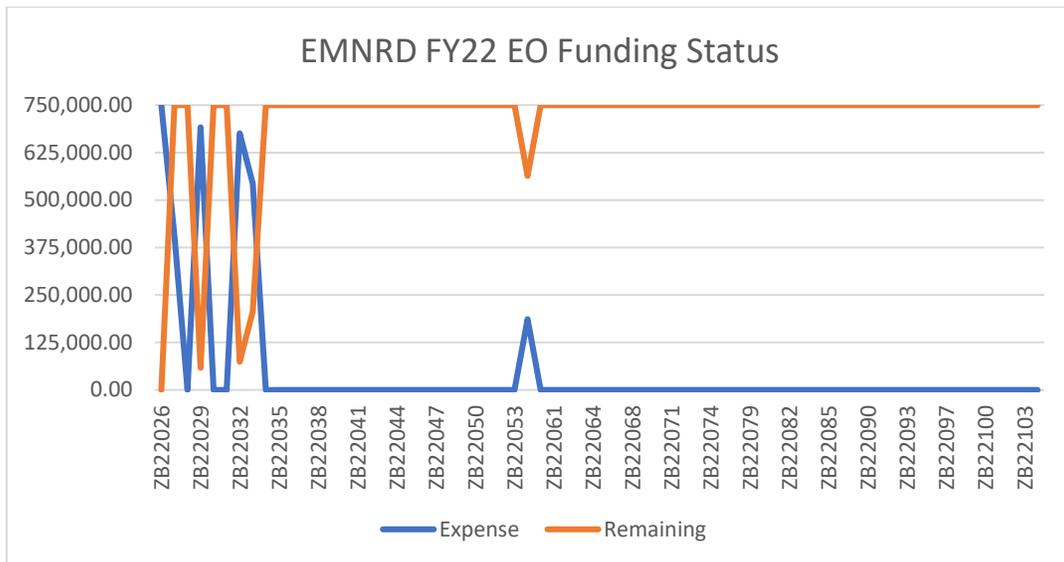
17% expensed – 12% encumbered – 71% available

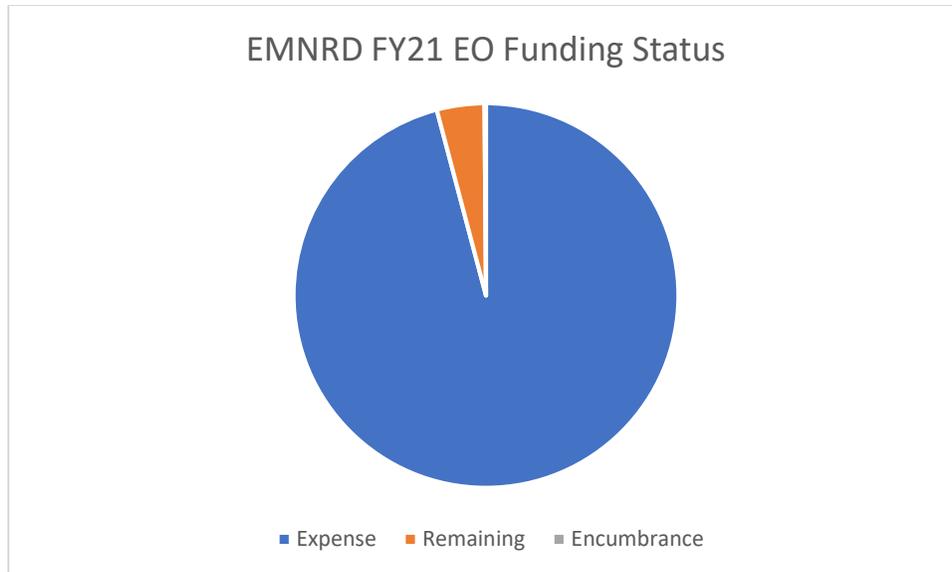
EMNRD FY 2022 Emergency Order Funding

Budget	51,000,000.00
Expense	3,333,450.62
Encumbrance	0.00
Pre-Encumbrance	0.00
Budget Balance	47,666,549.38
Associate Revenue	0.00
Available Budget	47,666,549.38

EMNRD FY 2021 Emergency Order Funding

Budget	18,000,000.00
Expense	17,337,453.90
Encumbrance	22,138.74
Pre-Encumbrance	0.00
Budget Balance	640,407.36
Associate Revenue	0.00
Available Budget	640,407.36



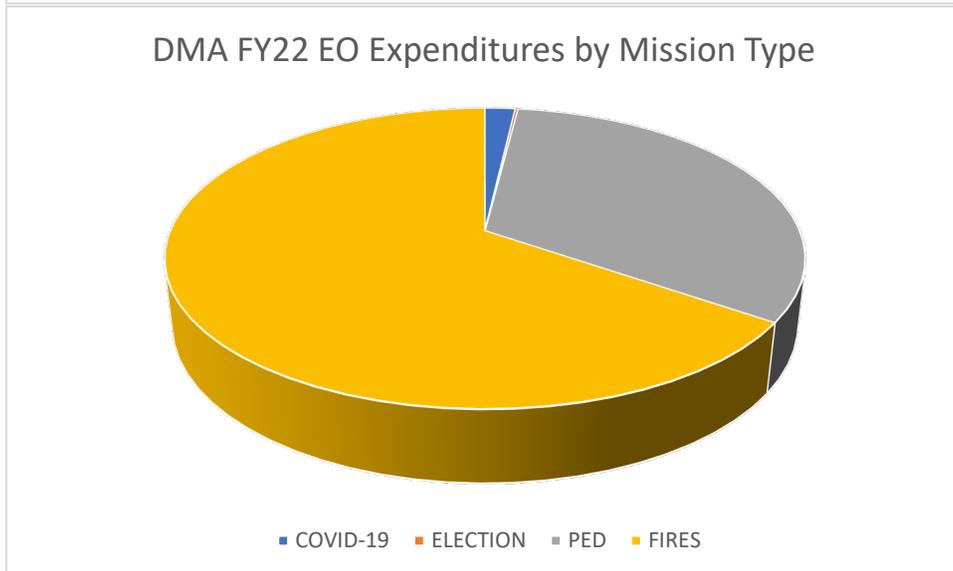
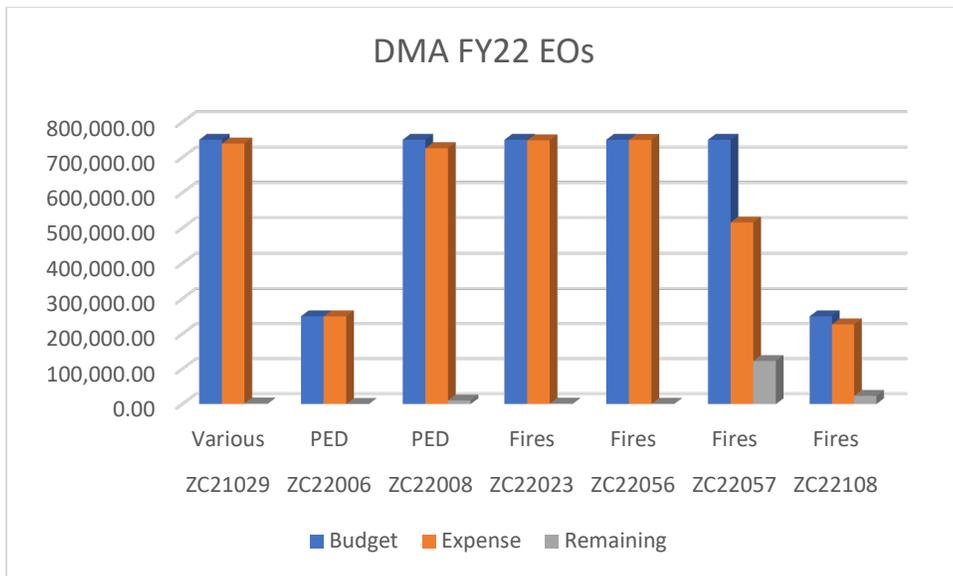


EMNRD Process:

- 1) Forestry Division personnel assign an identifying fire number to each fire and enter all fire related estimated and actual costs in the Fire Management System (FMS).
- 2) Division administrative bureau staff reconcile the FMS expenses to the state SHARE accounting system to determine the amount of fire emergency executive orders needed to support fire related Liabilities.
- 3) The FMS incident report and SHARE reconciliation is submitted as supporting documentation to the Department of Finance of Administration (DFA) and the Governor's Office for approval of the executive order funding request.
- 4) Once executive orders are approved by the Governor's Office, EMNRD begins the executive order budget process including working with DFA to setup executive order budgets.
- 5) Personnel costs and any invoices received are paid against the approved executive order budgets.
- 6) At the end of the fiscal year all remaining fire related costs booked in the FMS system are booked as a fire liability in the SHARE accounting system.

DMA FY22 EO Funding

Budget	3,250,000.00
Expense	2,590,838.39
Encumbrance	232,167.71
Pre-Encumbrance	1,510.05
Budget Balance	425,483.85
Associate Revenue	0.00
Available Budget	425,483.85



DMA Process:

- At the end of each FY the Director reaches out to the Office of the Governor to initiate the annual Executive Order in the amount of 750K for the new fiscal year.
- The executive order is created and issued to our agency. Budget documentation submitted to SBD effective at the beginning of and expiring at the conclusion of the following fiscal year
- Once budget is established a purchase order is cut for anticipated Costs to the US treasury and for WEX Fuel
- Expenses are paid: using Emergency P-cards for lodging meals etc., through the voucher build cash remediation process for National Guard Members payroll when activated on a State Active-Duty mission, and when GSD vehicles are used expenses paid via the Operating transfer process.
 - Payroll expenses are processed and hit SHARE weekly
 - P-card will hit SHARE expenses monthly
 - OTs are usually paid at the end of the mission or if crossing a fiscal year, we ask for the invoice through 6/30/XXXX.
- Budget is tracked closely and if needed additional Executive orders are issued by the Governor with additional funding to continue State Active-duty missions through their end date.