

B. develop criteria for individuals, SPAC → [nonprofit organizations] ← SPAC SPAC → nonprofit organizations ← SPAC
assistance for dog and cat [sterilization] spaying and neutering from the
animal care and facility fund; provided that assistance to individuals and
SPAC → groups ← SPAC SPAC → nonprofit organizations ← SPAC shall only be
given to individuals who have, or to SPAC → groups ← SPAC SPAC → nonprofit
organizations ← SPAC that shall only provide assistance to service recipients who
have, a household income that does not exceed two hundred percent of the current
federal poverty level guidelines published by the United States department of
health and human services; and

HAFC → Revisions ← HAFC HAFC → AMENDMENTS ← HAFC
IN
SPAC → bill-text ← SPAC SPAC → CONTEXT ← SPAC
HANDBOOK

Legislative Council Service
411 State Capitol
Santa Fe, New Mexico 87501

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INTRODUCTION

To make changes to an existing section of law, the entire section is set out in a bill draft. Language that is to be deleted from the section is bracketed and lined through (~~strikeout~~). Any new language that is to be added to the section is inserted and underscored.

>>EXAMPLE: BRACKETING AND UNDERSCORING IN EXCERPT OF EXISTING LAW

B. A felon found in possession of a firearm shall be guilty of a
[~~fourth~~] third degree felony....

*} If an entire new section of law is to be enacted, the section is set out in the bill and
} designated as New Material.*

>>EXAMPLE: Designation of New Section of Law

SECTION 4. A new section of the New Mexico Occupational Disease Disablement Law is enacted to read:

"[NEW MATERIAL] OCCUPATIONAL CONDITION--
POSTTRAUMATIC STRESS DISORDER--PRESUMPTION.--

Amendment Basics

After introduction of a bill, the text of the bill may only be changed by amendment. There are committee amendments and floor amendments. Amendments are drafted in a standardized format, which includes the page number, line number and action to be taken.

>>EXAMPLE: AMENDMENT STANDARD FORMAT

2. On page 2, line 11, after “that”, insert “is owned by a non-investor-owned electric utility and”.

Actions

Amendment actions include:

strike - delete language

insert - add new language

strike and insert in lieu thereof - delete language and insert new language in its place

strike a previous amendment - undo action taken by a previous amendment

strike a previous amendment and, in a separate amendment, take new action - undo action taken by a previous amendment and make changes to the same segment of the bill in a new amendment.

AMENDMENTS IN CONTEXT DOCUMENTS

Historically, after a bill had been amended, the bill and the amendment documents would have to be “read together” to see what changes were made to the bill. The reader would have to go back and forth between the documents, looking for page and line numbers and points of insertion or deletion in the bill to understand the changes made by the amendments. It could be a cumbersome and sometimes confusing procedure. Amendment in Context (AIC) documents were created to simplify the process for the reader.

In AIC documents, amendment actions are incorporated directly into a copy of the pertinent bill so that the reader can more easily see the changes made to the bill by the amendments. An AIC document is not a bill; it cannot be enacted into law.

AIC Document Format Basics

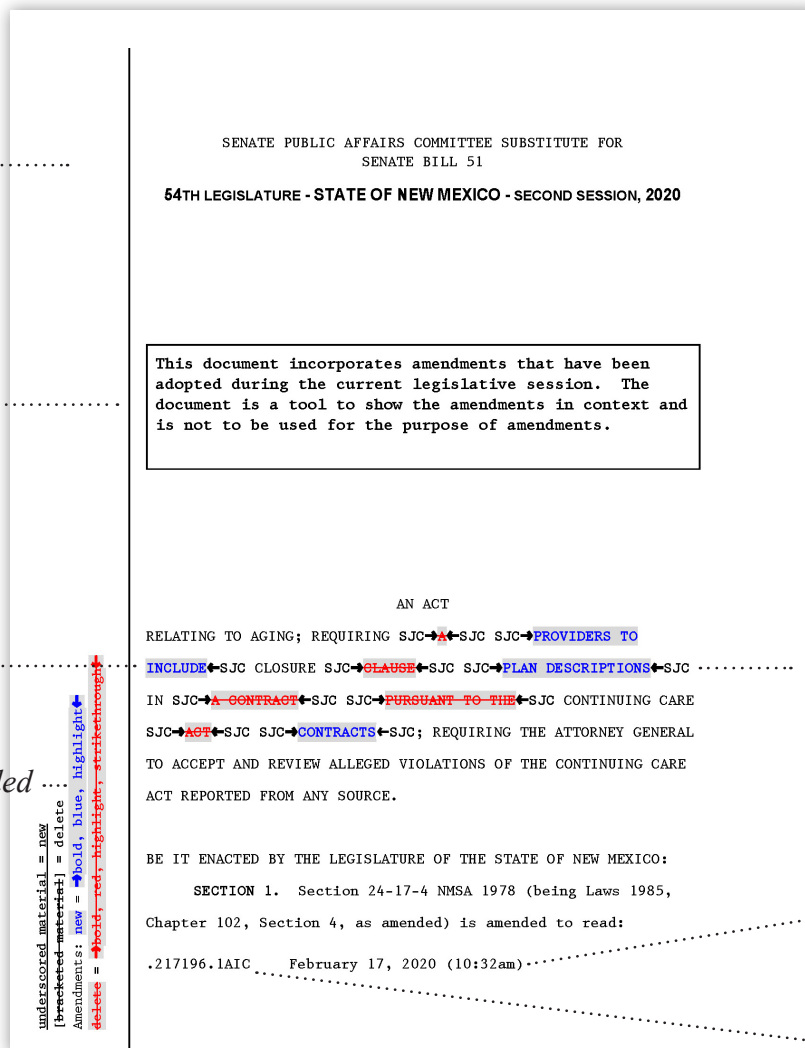
AIC documents have a distinctive appearance so as not to be confused with actual bills. Though similar in format to a bill, they are distinguished by the style attributes noted below.

line numbers removed

disclaimer added

*color fonts for
amendment actions*

amendment style key added



acronym tags and arrows

date and time stamp

AIC after the 202 #

Disclaimer

A standard disclaimer is placed on the first page of the AIC document below the bill heading and before the bill title. The text is set out in a black-line bordered box and reads as follows:

This document incorporates amendments that have been adopted during the current legislative session. The document is a tool to show the amendments in context and is not to be used for the purpose of amendments.

Line Numbers

In a bill, line numbers appear in the left-hand margin of every page. Line numbers are used for purposes of discussion and for drafting amendments. In an AIC document, line numbers are removed. When the amendment changes have been incorporated into the document, the resulting text will no longer correspond to the numbered lines of text in the bill.

Amendment Style Key

An amendment style key is inserted vertically in the lower, left-hand margin of the AIC document beside the existing key for underscored and bracketed material. It specifies the color and style attributes to be used for incorporating amendments into the AIC document.

Specified Colors and Styles

Specified colors and styles are applied to amended language in the AIC document. A review of how to apply these styles in WordPerfect may be found in the Technical Production section of this handbook under WordPerfect Functions. Colors and styles used in AIC documents are set out in the following examples.

Language to be deleted by amendment is set out in bold, red font with strikeout and grey highlight.

>>EXAMPLE: ~~**GROUP BENEFITS**~~

New language to be inserted by amendment is set out in bold, blue font with grey highlight.

>>EXAMPLE: **HEALTH CARE PURCHASING**

In an AIC document, the changes shown in the examples would be surrounded by acronym tags and arrows as explained in the next segment.

Acronym Tags and Arrows

A change to be made to a bill by an amendment is set out in the AIC document surrounded by a beginning acronym tag and an ending acronym tag. Each tag is

composed of an acronym and an arrow. The acronym is styled in bold, black font. There are specific tags for committee amendments and floor amendments.

Committee Amendments

The name of the committee that adopted the amendments is set out at the top of the amendment document.

>>EXAMPLE:

Mr. Speaker:

Your HEALTH & HUMAN SERVICES COMMITTEE, to whom has been referred

HOUSE BILL 42

A committee amendment acronym tag consists of the acronym of the committee that adopts the amendments followed by a right-facing arrow for the beginning tag and preceded by a left-facing arrow for the ending tag.

>>EXAMPLES: ACRONYM TAGS FOR HOUSE AND SENATE COMMITTEES

HHHC → ←HHHC SEC → ←SEC

The following example shows the acronym tag for the House Health and Human Services Committee and changes to be made by amendment.

>>EXAMPLE: COMMITTEE ACRONYM TAGS

HHHC → GROUP BENEFITS ←HHHC HHHC → HEALTH CARE PURCHASING ←HHHC

Acronyms for committees may be found in the Committee Acronym List in Appendix A of this handbook, in the printed Daily Locator and on the New Mexico Legislature website.

Floor Amendments

Floor amendments are numbered at the top of the amendment document as shown below.

>>EXAMPLE:

HOUSE FLOOR AMENDMENT number ____1__ to HOUSE BILL 42, as amended

Individual amendments within a floor amendment are referred to as items.

A floor amendment acronym tag consists of an acronym formed by an uppercase “H” for House or “S” for Senate, followed by a lowercase “fl” for floor. The acronym will include the floor amendment number as shown in the preceding example. The acronym is followed by a right-facing arrow for the beginning tag and preceded by a left-facing arrow for the ending tag.

>>EXAMPLES: FLOOR AMENDMENT ACRONYM TAGS

House Floor Amendment number 1 **Hfl1→ ←Hfl1**
 House Floor Amendment number 2 **Hfl2→ ←Hfl1**
 Senate Floor Amendment number 1 **Sfl1→ ←Sfl1**

If there is only a Floor Amendment Number 1 document from the chamber, the amendment number may be deleted.

>>EXAMPLE: Hfl→

202 Number Adjustment

The acronym “AIC” is added to the 202 number of AIC documents. It is placed after the point number (the final digit) of the 202 number on the bottom of the page.

>>EXAMPLE: .217397.3AIC

Date and Time Stamp

A date and time stamp is inserted after the 202 number at the bottom of the page when the AIC document is produced.

>>EXAMPLE: .217397.3AIC February 17, 2020 (10:13am)

MARKING AMENDMENTS IN AIC DOCUMENTS

Incorporating amendments into an AIC document requires an understanding of the adopted amendments; accuracy in finding places of insertion and deletion; and use of the appropriate acronym tags and arrows.

Language to be added to the bill by an amendment should be selected and copied (Ctrl C) from the amendment document and pasted (Ctrl V) into the AIC document. This method prevents errors that can occur when language is typed into the AIC document.

The following examples demonstrate the incorporation of various types of amendments into an AIC document.

Amendment to Strike Language

This example is taken from HB 4, Second Session 2020 and HAFC Amendment 2. “Language” means a word, phrase or sentence. It does not mean a subdivision of a bill, such as an entire section, subsection, paragraph or item.

The end of the title of the introduced bill reads:

...THAT RECEIVE IMPACT AID; CREATING A FUND; MAKING AN APPROPRIATION.

The HAFC amendment reads:

2. On page 1, lines 14 and 15, strike “; MAKING AN APPROPRIATION”.

The resulting AIC document is marked as follows:

...THAT RECEIVE IMPACT AID; CREATING A FUND HAFC→; ~~MAKING AN APPROPRIATION~~←HAFC.

It is important to note that in this example, the semicolon is included inside the tags and the end period left outside.

Amendment to Insert Language

This example is taken from HJC/HB 11, Second Session 2020, and House Floor Amendment 1, Item 2.

The introduced bill reads:

B. A chief of staff of the commission resources division shall be appointed to serve a six-year term beginning January 1; provided that the initial chief of staff shall serve for a term ending December 31, 2023.

The Hfl1 amendment reads:

2. On page 2, line 16, after “shall”, insert “be appointed as soon as practical on or after the effective date of this 2020 act, subject to senate confirmation at the next legislative session, and shall”.

The resulting AIC document is marked as follows:

B. A chief of staff of the commission resources division shall be appointed to serve a six-year term beginning January 1; provided that the initial chief of staff shall **Hfl→be appointed as soon as practical on or after the effective date of this 2020 act, subject to senate confirmation at the next legislative session, and shall←Hfl** serve for a term ending December 31, 2023.

Amendment to Strike Language and also Insert New Language

This example uses HJC/HB 6, et al., Second Session 2020, and Senate Floor Amendment 1, Item 1.

The introduced bill reads:

D. As used in this section, "brandished" means displaying or making a firearm known to another person while the firearm is present on the person of the offending party with deliberate intent to intimidate a person.”

The Sfl1 amendment reads:

1. On page 8, line 9, strike “deliberate” and after “intimidate”, insert “or injure”.

The resulting AIC document is marked as follows:

D. As used in this section, "brandished" means displaying or making a firearm known to another person while the firearm is present on the person of the offending party with **Sfl→deliberate←Sfl** intent to intimidate **Sfl→or injure←Sfl** a person.

Amendment to Strike Language and Insert in Lieu Thereof

This example uses HEC/HB 17, Second Session 2020, HSEIC Amendment 2.

The introduced bill reads:

(9) the median earnings at ten years after entering the private post-secondary educational institution of former students of the institution who received federal financial aid, if available.

The amendment reads:

2. On page 7, line 9, strike “median” and insert in lieu thereof “average”.

} When marking an AIC document, language to be deleted is always set out before language to be added. (Red comes before blue.)

The resulting AIC document is marked as follows:

(9) the HSEIC→~~median~~←HSEIC
HSEIC→~~average~~←HSEIC earnings at ten years after entering the private post-secondary educational institution of former students of the institution who received federal financial aid, if available.

Amendment to Strike a Subdivision and Renumber

This example uses HB 118, Second Session 2020, and HJC amendments 2, 3 & 4. As Paragraph (5) is being deleted, “and” must be inserted at the end of Paragraph (4) and the succeeding paragraph must be renumbered.

The pertinent segment of the introduced bill reads:

...the general public benefit or a specific public benefit;
(5) shall provide the benefit report to each shareholder at the time the annual report is due; and
(6) shall publish the benefit report on the public portion of its internet website, if any, or provide a copy free of charge to any person that requests the benefit report.

The HJC amendments read:

2. On page 3, line 16, after the semicolon, insert “and”.
3. On page 3, strike lines 17 and 18 in their entirety.
4. Renumber the succeeding paragraph accordingly.

The resulting AIC document is marked as follows:

...the general public benefit or a specific public benefit; HJC→~~and~~←HJC
HJC→~~(5) shall provide the benefit report to each shareholder at the time the annual report is due; and~~←HJC
HJC→~~(6)~~←HJC HJC→~~(5)~~←HJC shall publish the benefit report on the public portion of its internet website, if any, or provide a copy free of charge to any person that requests the benefit report.

Amendment to Insert New Subdivisions

This example is taken from HB 27, Second Session 2020, and HAFC Amendments 1, 2 and 3. As subsections are being added to the end of a section, the last connector “and” (at the end of Subsection 11) and the closing period must be addressed before adding the new subsections.

The end of the section of the introduced bill reads:

11. the city of Rio Communities in Valencia county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects; and

12. the school of dreams academy in Valencia county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects.

The HAFC amendments read:

1. On page 3, line 20, strike “and”.
2. On page 3, line 24, after “projects”, strike the period and insert in lieu thereof a semicolon.
3. On page 3, between lines 24 and 25, insert the following:
 - “13. aggie development incorporated for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;
 14. Catron county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;
 15. el camino real academy charter school in Bernalillo county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;
 16. the Logan municipal school district in Quay county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;
 17. the board of regents of the university of New Mexico for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects; and
 18. the board of regents of the university of New Mexico for the university of New Mexico health sciences center for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects.”.

The resulting AIC document is marked as follows:

11. the city of Rio Communities in Valencia county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects; **HAFC→and←HAFC**
12. the school of dreams academy in Valencia county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects **HAFC→;←HAFC**
HAFC→13. aggie development incorporated for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;

14. Catron county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;

15. el camino real academy charter school in Bernalillo county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;

16. the Logan municipal school district in Quay county for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects;

17. the board of regents of the university of New Mexico for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects; and

18. the board of regents of the university of New Mexico for the university of New Mexico health sciences center for building, equipment, infrastructure, debt refinance, road, land acquisition, water, wastewater, water rights and solid waste projects. ←HAFC

Amendment to Strike an Entire Section

This example is taken from HB 4, Second Session 2020, and HAFC Amendment 4.

In the earlier example that used HB 4, HAFC Amendment 1, the title of the bill was amended due to the deletion of Section 3, the appropriation section of the bill, by Amendment 4.

Section 3 of the introduced bill reads:

SECTION 3. APPROPRIATION.--Eighteen million eight hundred sixty-six thousand six hundred sixty-six dollars (\$18,866,666) is appropriated from the general fund to the federally impacted location support program fund for expenditure in fiscal year 2021 to carry out the provisions of the federally impacted location support program. Any unexpended or unencumbered balance remaining at the end of the fiscal year shall not revert to the general fund.

The HAFC amendment reads:

4. On page 4, strike SECTION 3 in its entirety.

The resulting AIC document is marked as follows:

HAFC → ~~SECTION 3. APPROPRIATION.~~--Eighteen million eight hundred sixty-six thousand six hundred sixty-six dollars (\$18,866,666) is appropriated from the general fund to the federally impacted location support program fund for expenditure in fiscal year 2021 to carry out the provisions of the federally impacted location support program. Any unexpended or unencumbered balance remaining at the end of the fiscal year shall not revert to the general fund. ←HAFC

Amendment to Renumber a Section

This example is taken from HB 4, Second Session 2020, and HAFC Amendment 5.

In the previous example, a section was deleted. The remaining section must be renumbered.

The remaining section in the bill reads:

SECTION 4. EFFECTIVE DATE.--The effective date of the provisions of this act is July 1, 2020.

The HAFC amendment reads:

5. Renumber the succeeding section accordingly.

The resulting AIC document is marked as follows:

SECTION HAFC→4←HAFC HAFC→3←HAFC. EFFECTIVE DATE.--The effective date of the provisions of this act is July 1, 2020.

Amendment to Strike a New Material Section and Insert in Lieu Thereof a New Material Section

This example is taken from HB 195, Second Session 2020, and HTRC Amendment 19.

The introduced bill reads:

SECTION 27. [NEW MATERIAL] EXPLICIT NONPREEMPTION.--Nothing in the Tobacco Products Act shall be construed to preempt or in any manner preclude specific provisions of a county or municipal ordinance; provided that the provisions of such county or municipal ordinance are inclusive of all minimum standards and provisions of the Tobacco Products Act.

The HTRC amendment reads:

19. On page 22, strike Section 27 in its entirety and insert in lieu thereof the following new section:

“**SECTION 27. [NEW MATERIAL]** PREEMPTION.--When a municipality or county, including a home rule municipality or an urban county, adopts an ordinance or a regulation pertaining to sales of tobacco products, the ordinance or regulation shall be consistent with the provisions of the Tobacco Products Act.”.

The resulting AIC document is marked as follows:

HTRC→SECTION 27. [NEW MATERIAL] EXPLICIT NONPREEMPTION.--Nothing in the Tobacco Products Act shall be construed to preempt or in any manner preclude specific provisions of a county or municipal ordinance; provided that the provisions of such county or municipal ordinance are inclusive of all minimum standards and provisions of the Tobacco Products Act.←HTRC

HTRC→**SECTION 27. [NEW MATERIAL] PREEMPTION.**--When a municipality or county, including a home rule municipality or an urban county, adopts an ordinance or a regulation pertaining to sales of tobacco products, the ordinance or regulation shall be consistent with the provisions of the Tobacco Products Act.**←HTRC**

Amendment to Strike an Existing Section of Law (Zoo) and Insert a Section in Lieu Thereof

This example is taken from HB 83, Second Session 2020, and HAFC Amendment 7.

The introduced bill reads:

SECTION 5. Section 7-1-6.61 NMSA 1978 (being Laws 2017 (1st S.S.), Chapter 3, Section 3) is amended to read:

"7-1-6.61. DISTRIBUTION--TAX STABILIZATION RESERVE FROM THE OIL AND GAS EMERGENCY SCHOOL TAX--EARLY CHILDHOOD EDUCATION AND CARE FUND.--

A. A distribution pursuant to Section 7-1-6.20 NMSA 1978 shall be made [~~to the tax stabilization reserve~~] in an amount as calculated pursuant to Subsection B of this section.

B. If the year-to-date amount plus the current net receipts exceeds the annual average amount, the excess revenue shall be distributed to the tax stabilization reserve; provided that if the balance in the state reserves for the current fiscal year prior to the distribution is:

(1) equal to or greater than twenty-five percent of the aggregate recurring appropriations for the current fiscal year from the general fund as determined by the department of finance and administration, then the excess revenue shall be distributed to the early childhood education and care fund as soon as practicable; or

(2) less than twenty-five percent of the aggregate recurring appropriations for the current fiscal year from the general fund as determined by the department of finance and administration, then the excess amount distributed to the tax stabilization reserve shall be limited to the amount necessary to bring the balance equal to twenty-five percent of the aggregate recurring appropriations from the general fund as determined by the department of finance and administration and any remaining excess revenue shall be distributed to the early childhood education and care fund as soon as practicable.

C. If there is not an excess amount, no distribution shall be made [~~to the tax stabilization reserve. Each month~~].

D. The department of finance and administration shall make the calculation to determine if an excess amount should be distributed.

[~~C.~~] E. As used in this section:

(1) "annual average amount" means the total net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and

distributed pursuant to Section 7-1-6.20 NMSA 1978 in the immediately preceding five fiscal years, divided by five; ~~and~~

(2) "state reserves" means the general fund balances, including all authorized revenues and transfers to the general fund and balances in the appropriation contingency fund, the general fund operating reserve, the tax stabilization reserve and the tobacco settlement permanent fund; and

~~[(2)]~~ (3) "year-to-date amount" means the cumulative year-to-date net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and distributed to the general fund in the prior months of the current fiscal year."

The HAFC amendment reads:

7. On pages 6 through 8, strike Section 5 in its entirety and insert in lieu thereof the following new section:

"SECTION 6. Section 7-1-6.61 NMSA 1978 (being Laws 2017 (1st S.S.), Chapter 3, Section 3) is amended to read:

"7-1-6.61. DISTRIBUTION--~~[TAX STABILIZATION RESERVE FROM THE]~~ OIL AND GAS EMERGENCY SCHOOL TAX--EXCESS EXTRACTION TAXES SUSPENSE FUND.--

A. A distribution pursuant to Section 7-1-6.20 NMSA 1978 shall be made to the ~~[tax stabilization reserve]~~ excess extraction taxes suspense fund in an amount as calculated pursuant to Subsection B of this section.

B. If the year-to-date amount plus the current net receipts exceeds the annual average amount, the excess shall be distributed by the taxation and revenue department to the [tax stabilization reserve] excess extraction taxes suspense fund. Each month the department of finance and administration shall make the calculation to determine the excess amount to be distributed. If there is not an excess amount, no distribution shall be made ~~[to the tax stabilization reserve. Each month the department shall make the calculation to determine if an excess amount should be distributed].~~

C. As used in this section:

(1) "annual average amount" means the total net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and distributed pursuant to Section 7-1-6.20 NMSA 1978 in the immediately preceding five fiscal years, divided by five; and

(2) "year-to-date amount" means the cumulative year-to-date net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and distributed to the general fund in the prior months of the current fiscal year.""

The resulting AIC document is marked as follows:

HAFC→~~SECTION 5.~~ Section 7-1-6.61 NMSA 1978 (being Laws 2017 (1st S.S.), Chapter 3, Section 3) is amended to read:

~~"7-1-6.61. DISTRIBUTION--TAX STABILIZATION RESERVE FROM THE OIL AND GAS EMERGENCY SCHOOL TAX--EARLY CHILDHOOD EDUCATION AND CARE FUND.--~~

~~A. A distribution pursuant to Section 7-1-6.20 NMSA 1978 shall be made [to the tax stabilization reserve] in an amount as calculated pursuant to Subsection B of this section.~~

~~B. If the year-to-date amount plus the current net receipts exceeds the annual average amount, the excess revenue shall be distributed to the tax stabilization reserve; provided that if the balance in the state reserves for the current fiscal year prior to the distribution is:~~

~~(1) equal to or greater than twenty-five percent of the aggregate recurring appropriations for the current fiscal year from the general fund as determined by the department of finance and administration, then the excess revenue shall be distributed to the early childhood education and care fund as soon as practicable; or~~

~~(2) less than twenty-five percent of the aggregate recurring appropriations for the current fiscal year from the general fund as determined by the department of finance and administration, then the excess amount distributed to the tax stabilization reserve shall be limited to the amount necessary to bring the balance equal to twenty-five percent of the aggregate recurring appropriations from the general fund as determined by the department of finance and administration and any remaining excess revenue shall be distributed to the early childhood education and care fund as soon as practicable.~~

~~C. If there is not an excess amount, no distribution shall be made [to the tax stabilization reserve. Each month].~~

~~D. The department of finance and administration shall make the calculation to determine if an excess amount should be distributed.~~

~~[C.] E. As used in this section:~~

~~(1) "annual average amount" means the total net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and distributed pursuant to Section 7-1-6.20 NMSA 1978 in the immediately preceding five fiscal years, divided by five; [and]~~

~~(2) "state reserves" means the general fund balances, including all authorized revenues and transfers to the general fund and balances in the appropriation contingency fund, the general fund operating reserve, ~~H AFC~~→~~HEC~~→the state-support reserve fund, ~~←HEC~~←~~H AFC~~ the tax stabilization reserve and the tobacco settlement permanent fund; and~~

~~[(2)] (3) "year-to-date amount" means the cumulative year-to-date net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and distributed to the general fund in the prior months of the current fiscal year."~~←~~H AFC~~

~~H AFC~~→**SECTION 6.** Section 7-1-6.61 NMSA 1978 (being Laws 2017 (1st S.S.), Chapter 3, Section 3) is amended to read:

~~"7-1-6.61. DISTRIBUTION--[TAX STABILIZATION RESERVE FROM THE] OIL AND GAS EMERGENCY SCHOOL TAX--EXCESS EXTRACTION TAXES SUSPENSE FUND.--~~

~~A. A distribution pursuant to Section 7-1-6.20 NMSA 1978 shall be made to the [tax stabilization reserve] excess extraction taxes suspense fund in an amount as calculated pursuant to Subsection B of this section.~~

~~B. If the year-to-date amount plus the current net receipts exceeds the annual average amount, the excess shall be distributed by the taxation and revenue department to the [tax stabilization reserve] excess extraction taxes suspense fund. Each month the department of finance and administration shall make the calculation to determine the excess amount to be distributed. If there is not an excess amount, no distribution shall be made [to the tax stabilization reserve. Each month the department shall make the calculation to determine if an excess amount should be distributed].~~

~~C. As used in this section:~~

~~(1) "annual average amount" means the total net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and distributed pursuant to Section 7-1-6.20 NMSA 1978 in the immediately preceding five fiscal years, divided by five; and~~

~~(2) "year-to-date amount" means the cumulative year-to-date net receipts attributable to the tax imposed pursuant to Section 7-31-4 NMSA 1978 and distributed to the general fund in the prior months of the current fiscal year."~~ ←HAFC

Multiple Amendments - Compatible Amendments

A bill may be amended by multiple committee and floor amendments. The amendments may or may not be compatible.

This example uses HB 233, Second Session 2020. The bill was amended by HSEIC and House Floor Amendment 1. The amendments are compatible.

Subsection C of Section 3 of the introduced bill reads:

C. A public utility that undertakes grid modernization projects approved pursuant to this section may recover its reasonable costs through an approved tariff rider or in base rates, or by a combination of the two. Costs that are consistent with commission-approved utility grid modernization projects are presumed to be reasonable. A tariff rider proposed by a public utility to fund approved grid modernization projects shall go into effect thirty days after filing, unless suspended by the commission for a period not to exceed one hundred eighty days. If the tariff rider is not approved or suspended within thirty days after filing, it shall be deemed approved as a matter of law. If the commission has not acted to approve or disapprove the tariff rider by the end of the suspension period, it shall be deemed approved as a matter of law.

The HSEIC amendments read:

3. On page 8, line 20, strike “pursuant to this section” and insert in lieu thereof “by the commission”.
4. On page 8, lines 23 and 24, strike “consistent with commission-approved utility grid modernization projects” and insert in lieu thereof “no greater than the amount approved by the commission for a utility grid modernization project”.

The resulting AIC document is marked as follows:

C. A public utility that undertakes grid modernization projects approved HSEIC→~~pursuant to this section~~←HSEIC HSEIC→by the commission←HSEIC may recover its reasonable costs through an approved tariff rider or in base rates, or by a combination of the two. Costs that are HSEIC→~~consistent with commission-approved utility grid modernization projects~~←HSEIC HSEIC→no greater than the amount approved by the commission for a utility grid modernization project←HSEIC are presumed to be reasonable. A tariff rider proposed by a public utility to fund approved grid modernization projects shall go into effect thirty days after filing, unless suspended by the commission for a period not to exceed one hundred eighty days. If the tariff rider is not approved or suspended within thirty days after filing, it shall be deemed approved as a matter of law. If the commission has not acted to approve or disapprove the tariff rider by the end of the suspension period, it shall be deemed approved as a matter of law.

Item 2 of House Floor Amendment 1 reads:

2. On page 8, line 19, strike “A” and insert in lieu thereof “Except as provided in Subsection D of this section, a”.

The revised AIC document reads:

C. Hfl→A←Hfl Hfl→Except as provided in Subsection D of this section, a←Hfl public utility that undertakes grid modernization projects approved HSEIC→~~pursuant to this section~~←HSEIC HSEIC→by the commission←HSEIC may recover its reasonable costs through an approved tariff rider or in base rates, or by a combination of the two. Costs that are HSEIC→~~consistent with commission-approved utility grid modernization projects~~←HSEIC HSEIC→no greater than the amount approved by the commission for a utility grid modernization project←HSEIC are presumed to be reasonable. A tariff rider proposed by a public utility to fund approved grid modernization projects shall go into effect thirty days after filing, unless suspended by the commission for a period not to exceed one hundred eighty days. If the tariff rider is not approved or suspended within thirty days after filing, it shall be deemed approved as a matter of law. If the commission has not acted to approve or disapprove the tariff rider by the end of the suspension period, it shall be deemed approved as a matter of law.

Multiple Amendments - Not Compatible - Strike Previous Amendment

A bill may be amended by multiple committee and floor amendments. The amendments may or may not be compatible.

This example uses HB 42, Second Session 2020. It was amended by House Health and Human Services Committee and by House Floor Amendment Number 1 and House Floor Amendment Number 2.

The HHHC amendments and Hfl1 amendments are compatible and are shown set out together in the first revised AIC document of this example.

The amendments of Hfl2 are not compatible with the amendments of HHHC. Item 1 of Hfl2 strikes HHHC Amendment 3. The amendments are shown in the second revised AIC document in this example.

Section 1 of the introduced bill reads:

SECTION 1. A new section of the Group Benefits Act is enacted to read:
 "[**NEW MATERIAL**] PHARMACIST PRESCRIPTIVE AUTHORITY SERVICES--REIMBURSEMENT PARITY.--A group health plan shall not discriminate with respect to reimbursement under the group health plan against a certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who is acting within the scope of certification. The group health plan shall reimburse a certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who provides a service at the same rate that the group health plan reimburses, for the same service under that group health plan, any licensed physician or physician assistant licensed pursuant to the Medical Practice Act or the Osteopathic Medicine Act or any advanced practice certified nurse practitioner licensed pursuant to the Nursing Practice Act."

The HHHC amendments for Section 1 read:

2. On page 1, line 20, strike "Group Benefits" and insert in lieu thereof "Health Care Purchasing".
3. On page 1, line 23, strike "A group health plan" and insert in lieu thereof "Group health care coverage, including any form of self-insurance offered, issued or renewed under the Health Care Purchasing Act,".

The resulting AIC document is marked as follows:

SECTION 1. A new section of the HHHC→Group Benefits←HHHC HHHC→Health Care Purchasing←HHHC Act is enacted to read:
 "[**NEW MATERIAL**] PHARMACIST PRESCRIPTIVE AUTHORITY SERVICES--REIMBURSEMENT PARITY.--HHHC→A group health plan←HHHC HHHC→Group health care coverage, including any form of self-insurance offered, issued or renewed under the Health Care Purchasing

~~Act~~,~~HHHC~~ shall not discriminate with respect to reimbursement under the group health plan against a certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who is acting within the scope of certification. The group health plan shall reimburse a certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who provides a service at the same rate that the group health plan reimburses, for the same service under that group health plan, any licensed physician or physician assistant licensed pursuant to the Medical Practice Act or the Osteopathic Medicine Act or any advanced practice certified nurse practitioner licensed pursuant to the Nursing Practice Act."

The items of House Floor Amendment Number 1 that pertain to Section 1 read:

1. On page 1, line 25, after "a", insert "participating provider that is a".
2. On page 2, line 3, after "a", insert "participating provider that is a".
3. On page 2, line 5, strike "same" and insert in lieu thereof "standard contracted".

The revised AIC document reads:

SECTION 1. A new section of the ~~HHHC~~→~~Group Benefits~~←~~HHHC~~ ~~HHHC~~→~~Health Care Purchasing~~←~~HHHC~~ Act is enacted to read:

"[NEW MATERIAL] PHARMACIST PRESCRIPTIVE AUTHORITY SERVICES--REIMBURSEMENT PARITY.--~~HHHC~~→~~A group health plan~~←~~HHHC~~ ~~HHHC~~→~~Group health care coverage, including any form of self-insurance offered, issued or renewed under the Health Care Purchasing Act~~,~~HHHC~~ shall not discriminate with respect to reimbursement under the group health plan against a ~~Hf1~~→~~participating provider that is a~~←~~Hf1~~ certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who is acting within the scope of certification. The group health plan shall reimburse a ~~Hf1~~→~~participating provider that is a~~←~~Hf1~~ certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who provides a service at the ~~Hf1~~→~~same~~←~~Hf1~~ ~~Hf1~~→~~standard contracted~~←~~Hf1~~ rate that the group health plan reimburses, for the same service under that group health plan, any licensed physician or physician assistant licensed pursuant to the Medical Practice Act or the Osteopathic Medicine Act or any advanced practice certified nurse practitioner licensed pursuant to the Nursing Practice Act."

The items of Floor Amendment Number 2 that pertain to Section 1 read:

1. Strike House Health and Human Services Committee Amendment 3.
2. On page 1, line 23, after "A", strike the remainder of the line and strike all of lines 24 and 25 and on page 2, strike lines 1 and 2.

3. On page 2, line 15, after the dash, strike the remainder of the line and strike all of lines 16 through 21 and insert in lieu thereof “A”.

4. On page 3, line 9, after the dash, strike the remainder of the line, strike all of lines 10 through 15 and strike line 16 through “The” and insert in lieu thereof “An”.

The revised AIC document reads:

SECTION 1. A new section of the ~~HHHC~~→Group Benefits←HHHC HHHC→Health Care Purchasing←HHHC Act is enacted to read:

"[**NEW MATERIAL**] PHARMACIST PRESCRIPTIVE AUTHORITY SERVICES--REIMBURSEMENT PARITY.--A ~~Hf12~~→HHHC→group health plan←HHHC Hf12→A group health plan←Hf12 Hf12→HHHC→Group health care coverage, including any form of self-insurance offered, issued or renewed under the Health Care Purchasing Act,←HHHC←Hf12 shall not discriminate with respect to reimbursement under the group health plan against a ~~Hf1~~→participating provider that is a←Hf1 certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who is acting within the scope of certification. The←Hf12 group health plan shall reimburse a ~~Hf1~~→participating provider that is a←Hf1 certified pharmacist clinician or pharmacist certified to provide a prescriptive authority service who provides a service at the ~~Hf1~~→same←Hf1 Hf1→standard contracted←Hf1 rate that the group health plan reimburses, for the same service under that group health plan, any licensed physician or physician assistant licensed pursuant to the Medical Practice Act or the Osteopathic Medicine Act or any advanced practice certified nurse practitioner licensed pursuant to the Nursing Practice Act."

Multiple Amendments - Strike Previous Amendment - To Correct Error

An amendment may strike a previous amendment to correct an error made by the previous amendment.

This example uses Senate Bill 118, Second Session 2020, and Senate Corporations and Transportation Committee and Senate Finance Committee amendments.

Subparagraph (g) Paragraph (1) of Subsection A of Section 2 of the introduced bill reads:

(g) grants for public works infrastructure improvements essential to the location or expansion of a qualifying entity;

SCORC amendment pertaining to Subparagraph (g) reads:

1. On page 3, line 12, before the semicolon, insert “and grants or subsidies to cultural facilities;”.

The resulting AIC document is marked as follows:

(g) grants for public works infrastructure improvements essential to the location or expansion of a qualifying entity
 SCORC→~~and grants or subsidies to cultural facilities;~~←SCORC;

Please note that the SCORC amendment leaves Subparagraph (g) with two ending semicolons. One is the semicolon inserted in blue and one is the existing semicolon at the end of the subparagraph. This error is corrected by the SFC amendment striking the previous amendment - SCORC Amendment 1.

SFC amendments pertaining to Subparagraph (g) read:

1. Strike Senate Corporations and Transportation Committee Amendments 1, 2 and 6.
2. On page 3, line 12, before the semicolon, insert “and grants or subsidies to cultural facilities”.

The revised AIC document reads:

(g) grants for public works infrastructure improvements essential to the location or expansion of a qualifying entity
 SFC→~~SCORC→~~~~and grants or subsidies to cultural facilities;~~←~~SCORC;~~←SFC
 SFC→~~and grants or subsidies to cultural facilities~~←SFC;

Amendment to Remove Brackets and Line-through and Strike Underscored Language

This example uses SB 57, Second Session 2020, and SPAC Amendment 1. In the introduced bill, language to be deleted from existing law was bracketed and lined through and new language was underscored. The bold style has been added for ease of reading.

Subsection B of Section 1 reads:

B. develop criteria for individuals, [~~nonprofit organizations~~ groups], animal shelters and euthanasia agencies to receive assistance for dog and cat [~~sterilization~~] spaying and neutering from the animal care and facility fund; provided that assistance to individuals and groups shall only be given to individuals who have, or to groups that shall only provide assistance to service recipients who have, a household income that does not exceed two hundred percent of the current federal poverty level guidelines published by the United States department of health and human services; and

The SPAC amendments for Subsection B read:

1. On page 1, lines 24 and 25, remove the brackets and line through “nonprofit organizations” and strike the underscored language.
2. On page 2, line 3, strike “groups” and insert in lieu thereof “nonprofit organizations”.

3. On page 2, line 4, strike “groups” and insert in lieu thereof “nonprofit organizations”.

Removing the brackets and line through specified in Amendment 1 is accomplished by striking the bracketed language in red and inserting the same language back in blue.

The resulting AIC document is marked as follows:

B. develop criteria for individuals, SPAC→~~nonprofit organizations~~←SPAC SPAC→nonprofit organizations←SPAC SPAC→groups←SPAC, animal shelters and euthanasia agencies to receive assistance for dog and cat [sterilization] spaying and neutering from the animal care and facility fund; provided that assistance to individuals and SPAC→groups←SPAC SPAC→nonprofit organizations←SPAC shall only be given to individuals who have, or to SPAC→groups←SPAC SPAC→nonprofit organizations←SPAC that shall only provide assistance to service recipients who have, a household income that does not exceed two hundred percent of the current federal poverty level guidelines published by the United States department of health and human services; and

Amendment to Adjust Punctuation

Punctuation in the bill may be affected by amendments. Existing punctuation may be deleted and new punctuation inserted. These changes must be marked in the AIC document.

This example uses Senate Bill 1, Second Session 2020, and Senate Public Affairs Committee Amendments 2-4.

Subsection E of Section 4 of the introduced bill reads:

E. ensure that the program and the state drug wholesaler comply with the tracking and tracing requirements of 21 U.S.C. Sections 360eee and 360eee-1 prior to the importation of eligible prescription drugs into the state and that the program and state drug wholesaler comply fully with federal requirements after eligible prescription drugs are in the possession of the state drug wholesaler;

The SPAC amendments pertaining to Subsection E read:

2. On page 4, line 8, after “that”, insert “, with respect to eligible prescription drugs to be imported pursuant to the program,”.

3. On page 4, line 9, after “tracking”, strike “and” and insert in lieu thereof a comma and after “tracing”, insert “, verification and identification”.

4. On page 4, line 10, after “360eee-1”, insert a semicolon, strike the remainder of the line and strike all of lines 11 through 14.

The resulting AIC document is marked as follows:

E. ensure that SPAC→, with respect to eligible prescription drugs
to be imported pursuant to the program,←SPAC the program and the state drug
wholesaler comply with the tracking SPAC→and←SPAC SPAC→,←SPAC
tracing SPAC→, verification and identification←SPAC requirements of 21 U.S.C.
Sections 360eee and 360eee-1 SPAC→;←SPAC SPAC→prior to the importation
of eligible prescription drugs into the state and that the program and state drug
wholesaler comply fully with federal requirements after eligible prescription
drugs are in the possession of the state drug wholesaler;←SPAC

TECHNICAL PRODUCTION

Computer Set-Up

1. Map G drive to: \\nmlegis.ad\netapps\
2. Map O drive to: \\nmlegis.ad\netapps\AmendsInContext\
3. In WordPerfect, set the default macro folder to:
 “G:\AmendsInContext\Macroxx”, where xx is the session year
4. Make sure desktop has an Adobe PDF printer named “Adobe PDF”.
5. To access the WordPerfect menus, copy the .wpt files to the template folder:
 copy the wp18US.wpt file from the macros folder to
 “C:\Users\fname.lname\AppData\Roaming\Corel PerfectExpert\18\EN\Custom WP Templates\” where fname.lname is the user of the desktop
6. Test the macros.

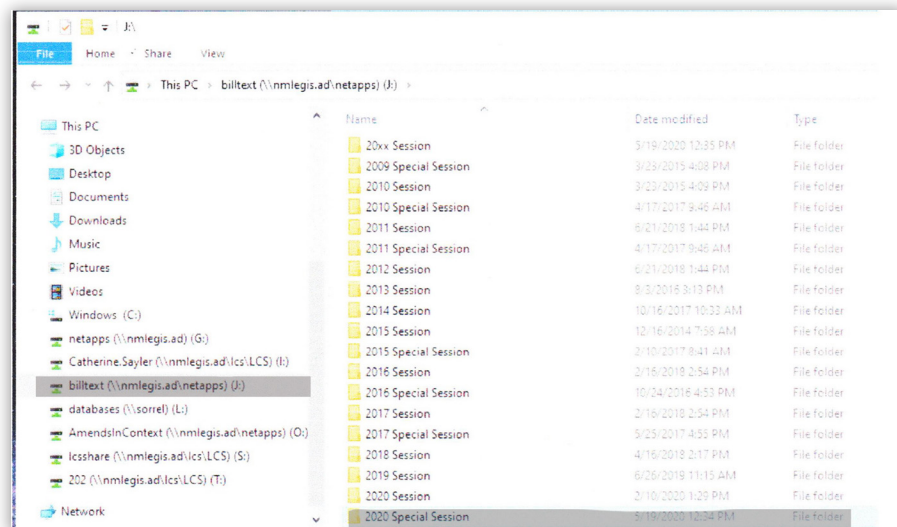
Processing AIC Documents

There are number of steps involved in processing an AIC document. Each step is discussed in the following segments.

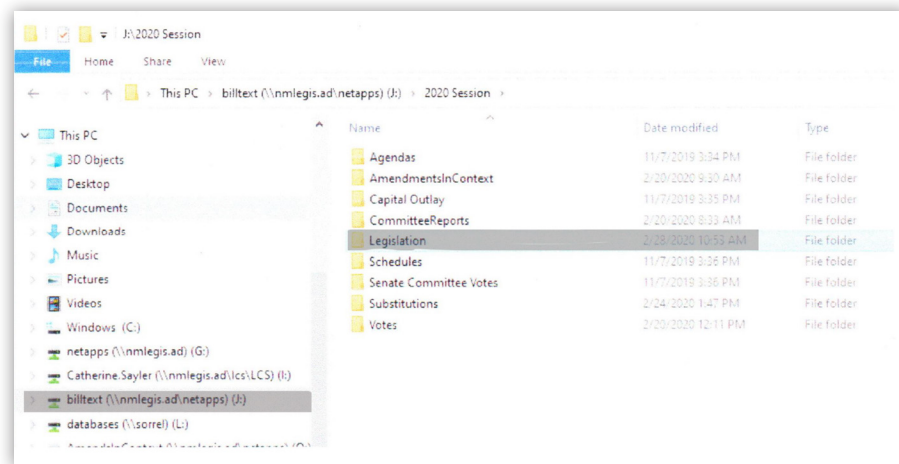
Finding the Bill

To find the bill for which the AIC document will be created:

Click on the folder icon on the bottom taskbar on the screen
 Select billtext (\\nmlegis.ad\netapps) (J:)
 Then, select the folder for the pertinent session folder



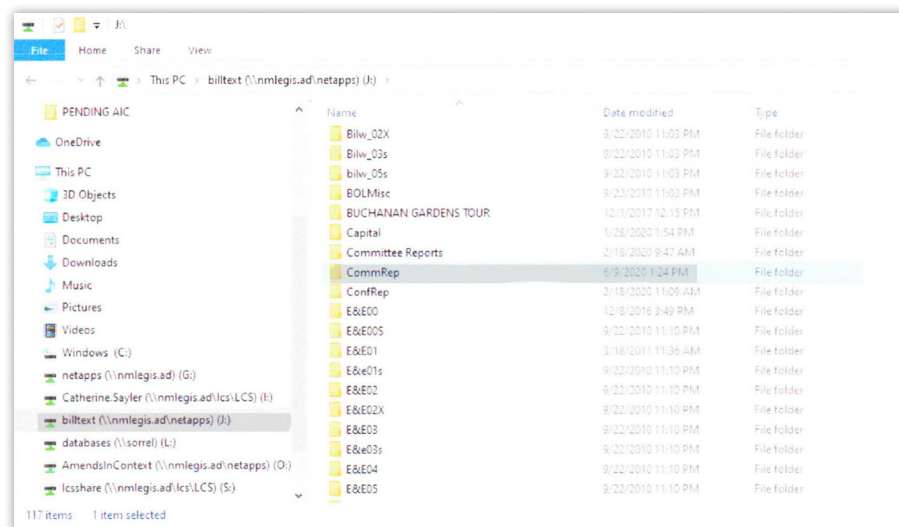
In the pertinent session folder, click on the Legislation folder
Inside that folder, select the desired bill



Finding the Committee Reports

To find the Committee Report for the adopted amendments to be used to mark the AIC document:

Select billtext (\nmlegis.ad\netapps) (J:)
Scroll down and select the CommRep folder
Inside, find the adopted amendments

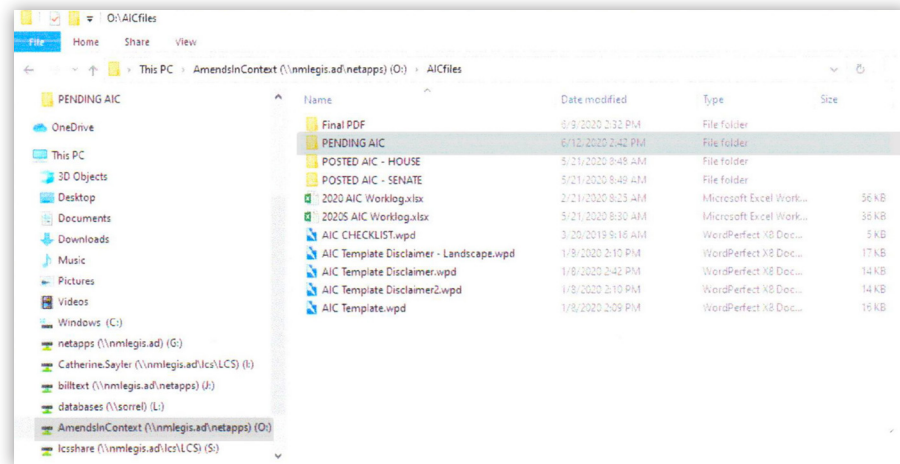


*CommRep is where the committee secretaries place the reports. **Do not use the file labeled Committee Reports**, because those reports are not posted until the bill historians have processed them, which may be a day or two later.*

Where to Work on the AIC Document

After you find the desired bill and amendments:

Save copies of them (Save As) in the Pending AIC folder in the AICfiles folder in AmendmentsInContext (\\nmlegis.ad\netapps) (O)

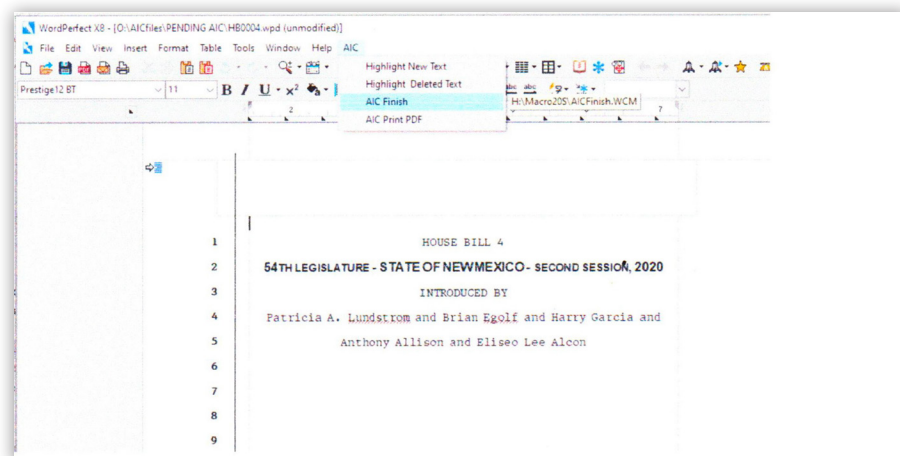


Open the saved bill copy in WordPerfect and mark the changes made by the amendments.

AIC Finish

After the AIC document has been marked with amendments in WordPerfect:

Click AIC in the WordPerfect toolbar
From the drop down menu, select AIC Finish



AIC Finish puts the document into the AIC macro, which removes line numbers and inserts the disclaimer at the top of the first page. The document then goes for proofing.

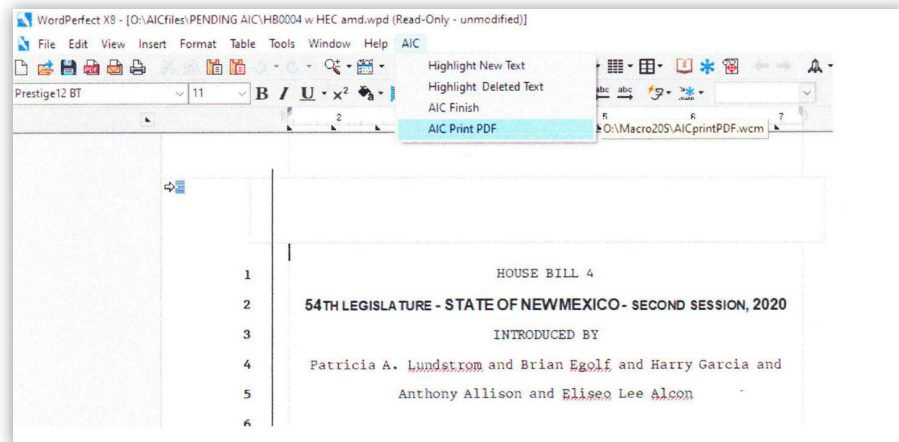
Making PDF Version of AIC Document

To prepare the AIC document for posting to the New Mexico Legislature website, a PDF version must be made of the document.

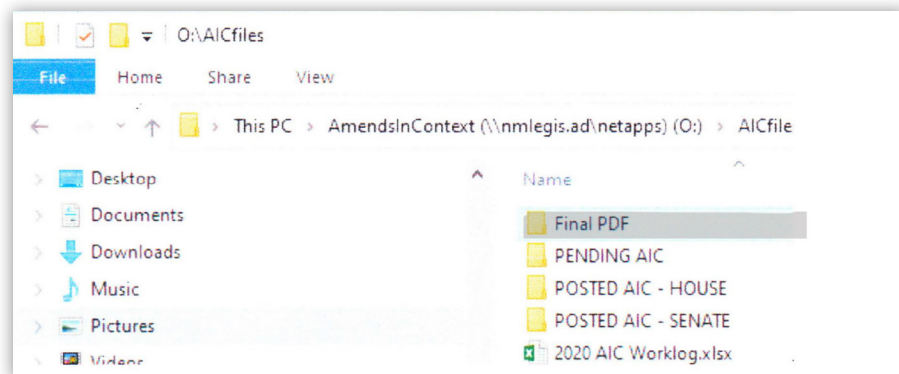
To make the PDF:

Select AIC in the WordPerfect toolbar

In the drop-down menu, click AIC Print PDF



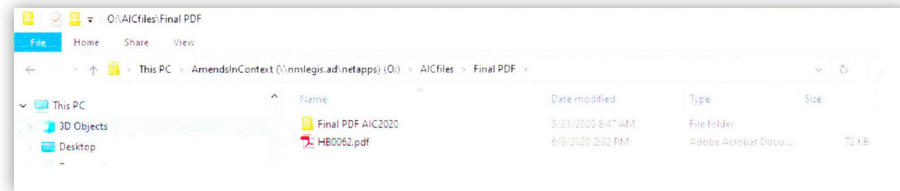
This will automatically put a .pdf version of the AIC document in the Final PDF folder. The Final PDF folder is in the AICfile Folder in the O drive.



Naming Conventions for Posting to the Web

The naming conventions for bills are: “HB” or “SB” followed by four digits and .pdf.

>>EXAMPLE: House Bill 3 is HB0003.pdf



} The AIC PDF function uses this format and discards “extra names” you may have added to indicate which amendments were marked as you worked.

Posting to the Web

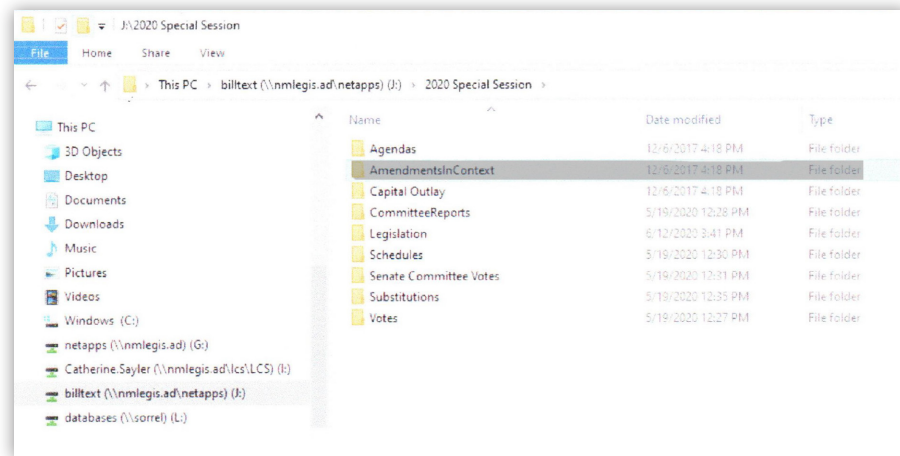
To post the finished AIC document:

Go to the billtext drive (J)

Select the pertinent session folder

Find the Amendments in Context folder

Drag the final PDF into the folder and it is automatically posted to the website



*} If you accidentally post a document by mistake, contact IT to remove it.
legis.webmaster@nmlegis.gov*

WORDPERFECT FUNCTIONS

Reveal Codes Function

Sometimes it is helpful to reveal the hidden WordPerfect codes in a document when trying to fix issues.

ALT plus F3 will reveal codes at bottom of page. Hit ALT F3 again to get rid of the codes.

Application of Styles in WordPerfect

To change the **color** of the font:

Select the text to be changed (drag cursor across text to highlight)

On the the WordPerfect Toolbar

Click on Format

Click Font in the drop down menu

Click the color button and select desired color

or

Go to the Properties toolbar

Click on the paint bucket icon

Select desired color

To change font to **bold**:

Select the text to be changed (drag cursor across text to highlight)

On the to the WordPerfect Toolbar

Click on Format

Click Font in the drop down menu

Under the Appearance heading, click the Bold checkbox

or

Go to the Properties toolbar

Click on the large B

To add a ~~strikeout~~:

Select the text to be changed (drag cursor across text to highlight)

On the WordPerfect Toolbar

Click on Format

Click Font in the drop down menu

Under the Appearance heading, click the Strikeout checkbox

To add **highlight**:

Select the text to be changed (drag cursor across text to highlight)

On the WordPerfect Toolbar

Click on Tools

Click Highlight in the drop down menu

Click “on” in small menu box

If highlight color needs to be changed:

Click color button in small menu box and select color

Page Number Issues and Fixes

Missing Page Numbers

If the page number is missing from the second page after AIC changes have been made, insert the page number as follows:

On the WordPerfect Toolbar, select: Format

On the drop down menu, select: Page

On the drop down menu, select: Numbering

In the Select Page Numbering selection box, select the “- [Page #]-” (-2-) format

If there is no “-2-” format choice, use Custom Format as follows:

On the WordPerfect Toolbar, select Format

On the drop down menu, select Page

On the drop down menu, select Numbering

In the Select Page Numbering selection box, select Custom Format

The Custom Format button is on the right side of the selection box under the page images

Cursor should be in middle of text

Removing Suppression of Page Numbers

If there is a blank where the page number should be, the page number has been previously suppressed by word processing.

To remove the suppression, go to the page in question and:

On the top menu, select: Format

On the drop down menu, select: Page

On the drop down menu, select: Suppress

Uncheck the Page numbering box

Moving Page Number Up on Last Page

Use reveal code to find the “delay code” on the last page.

Use backspace to eliminate that code

Fixing Headers on Substitutes

Acronym slugs are found in the headers on the pages following the first page of substitute bills. The slugs must be inserted once for left-hand pages (even number) and again for right-hand pages (odd number). The left-hand-page slug is inserted on the left side of the header. The right-hand-page slug is inserted on the right side of the header.

>>EXAMPLE OF SLUG: HJC/HB 6, et al.

When a substitute bill is processed for an AIC document, these slugs may disappear or appear on the wrong side of the header. The segments following explain how to re-insert them.

Odd Page Headers

In the WordPerfect toolbar, select Insert

In the drop down menu, select Header/Footer

In the Headers/Footers selection box:

Click the button for Header A

Click Create

In the document, click inside the header

In the Property Bar, click the Header/Footer Placement button. (The button is toward the right end of the Property Bar and looks like a series of pages.)

In the Header A Placement Box:

Click on the Odd pages button

Close the Header A Placement Box

If you don't see the Property toolbar:

Go to the WordPerfect toolbar, click View

In the drop down menu, click Toolbars

Put a checkmark next to the Property Bar checkbox

Even Page Headers

Repeat above process for Header B.

PROOFING AIC DOCUMENTS

Finding Amended Bills

Before an AIC Document is posted, off-site proofers can prepare for proofing by finding bills that have been amended. To find these bills, it is very helpful to set up (at the beginning of the session) a custom “Locator” that will list all introduced bills, allow you to sort those bills by the last date they were acted upon, and allow you to easily search those bills for any amendments.

To set up a custom Locator:

Go to the NM Legislature website

On the horizontal menu, select Legislation

In the drop down menu, select How to Track Legislation - Tutorial

Follow the steps in the tutorial to create a custom Locator that includes all bills you will be tracking (e.g., if your purview is the entire Senate, choose to include all Senate bills, memorials and resolutions - you can also add discrete bills to your Locator as they are assigned to you)

To use your custom Locator to find amended bills:

Open your custom Locator

Click on the blue header on the third column from the left titled “Last Update”

*} You may have to click twice to get the list to sort with the most recent dates
at the top of the list*

Hold down Ctrl F to bring up the screen’s search box

In the search box, type “/a” (the designation used in a bill’s list of actions that shows the bill has been amended). Every “/a” will now be highlighted in your Locator. Click through all instances of “/a” to see if any amendment designations are new since you last checked the Locator.

Bill Page

When you find a bill has a new amendment designation, click on the bill number in the left margin of the listing. This will bring up that bill’s page. (See the example on the following page.)

The bill and any amendments can be seen by clicking on the pertinent buttons.

*click here to find
amendments made
by committees*

*click here to find
amendments made
in a floor session of
the House or Senate*

Sponsor

Marian Matthews
Karen C. Bash
Elizabeth "Liz" Thomson
Dayan Hochman-Vigil
Melanie A. Stansbury

Current Location

Chaptered

Text

Introduced (PDF) 1/27/20

Introduced (HTML) 1/27/20

HJC Committee Substitute 2/08/20

Amendments in Context 2/20/20

Final Version 3/06/20

19 Sponsors

2 Votes

1 Analysis

4 Committee Reports & Amendments

3 Floor Amendments

13 Actions

0 Gov. Vetoes

ActionText: [2] HCPAC/HJC/HAFC-HCPAC [3] DP-HJC [5] H HJC- - DNP-CS/DP [6] PASSED/H (59-9) [9] SJC/SFC-SJC [15] DP/a [16] fl/a- PASSED/S (42-0) [9] h/cncrd SGND BY Ch. 54.

Key to Abbreviations
Legislative Days with Corresponding Calendar Days

Legislative Day: 2
Calendar Day: 01/27/2020
Sent to HCPAC - Referrals: HCPAC/HJC/HAFC

Legislative Day: 3
Calendar Day: 01/31/2020
HCPAC: Reported by committee with Do Pass recon

AIC PROOFING CHECKLIST

General bill structure:

- > bill number
 - } also check bill number on slugs left and right if a substitute bill*
- > disclaimer
- > 202 # with “AIC” added on all pages
- > date/time stamp on all pages
- > page numbers
 - } watch for problems on last two pages*

AICs:

- > committee acronyms
 - match committee or chamber
 - } if there are multiple floor amendments, the number is included*
 - in **bold black**
 - } unless included within action taken by a subsequent committee*
 - include arrows
 - } no space between arrow and acronym or affected text*
 - appear in pairs
 - } no singles - all acronyms come in opening/closing pairs, including amendments that are struck by a subsequent committee's action*
- > deletions in shaded red with strikethrough
- > insertions in shaded blue
- > language matches amendment action *verbatim*
 - } if amendment action creates a problem in the bill, notify the LCS contact*
 - } person in charge of AIC production*

Final:

- > all sections/subsections/etc intact - nothing dropped

COMMON ERRORS IN AIC DOCUMENTS

Underscoring Overflow

When inserting tags next to language underscored in the introduced bill, the tags may pick up the existing underscoring. See the third set of tags.

>>EXAMPLE: INCORRECT UNDERSCORING

Money in the fund is Hfl→[appropriated]←Hfl
 Hfl→appropriated←Hfl Hfl→subject to appropriation by the
 legislature←Hfl to the ...

The underscoring under the tags must be removed to read:

Money in the fund is Hfl→[appropriated]←Hfl
 Hfl→appropriated←Hfl Hfl→subject to appropriation by the
 legislature←Hfl to the ...

To remove underscoring:

Drag cursor across the unwanted underscore
 In the toolbar, select Format
 In the drop down menu, select Font
 Uncheck the box next to Underline

Font Color, Strikeout and Highlight Issues and Exceptions**Overflow of Styles onto Acronym Tags**

Generally, the font red font color and strikeout, the blue font color for new language and any highlighting should not overflow onto the acronym tags.

>>EXAMPLE: INCORRECT COLOR, STRIKEOUT AND HIGHLIGHT

SECTION ~~SCORC→10.~~←SCORC SCORC→11.←SCORC REPEAL.--
 Laws 2019, Chapter 270, Section 11 is repealed.

It should be marked:

SECTION SCORC→10.←SCORC SCORC→11.←SCORC REPEAL.--
 Laws 2019, Chapter 270, Section 11 is repealed.

*} To prevent the styles being applied to small segments of text from also being
 } applied to the acronym tags, leave a space after the arrow preceding the text and*

*} a space before the arrow following the text. After the desired styles have been
 { applied to the text, delete the extra spaces.*

Exception

In the case of an amendment striking a previous amendment, the styles will be applied to the acronym tags and affected language for the amendment to be deleted. In the following example, SFC strikes the SCORC amendment that altered the section number and inserted a new number.

>>EXAMPLE: STRIKING PREVIOUS AMENDMENT

SECTION SCORC→10.←SCORC SFC→~~SCORC→11.←SCORC~~←SFC
 SFC→15.←SFC REPEAL.--Laws 2019, Chapter 270, Section 11 is repealed.

APPENDIX A: STANDING COMMITTEE ACRONYM LIST**House Committees**

HAWC	House Agriculture & Water Resources Committee
HAFC	House Appropriations & Finance Committee
HCEDC	House Commerce & Economic Development Committee
HCPAC	House Consumer & Public Affairs Committee
HEC	House Education Committee
HEENC	House Energy, Environment & Natural Resources Committee
HHHC	House Health & Human Services Committee
HJC	House Judiciary Committee
HLVMC	House Labor, Veterans' and Military Affairs Committee
HLLC	House Local Government, Land Grants & Cultural Affairs Committee
HRC	House Rules & Order of Business Committee
HSEIC	House State Government, Elections & Indian Affairs Committee
HTRC	House Taxation & Revenue Committee
HTPWC	House Transportation, Public Works & Capital Improvements Committee

Senate Committees

SCC	Senate Committees' Committee
SCONC	Senate Conservation Committee
SCORC	Senate Corporations & Transportation Committee
SEC	Senate Education Committee
SFC	Senate Finance Committee
SIAC	Senate Indian & Cultural Affairs Committee
SJC	Senate Judiciary Committee
SPAC	Senate Public Affairs Committee
SRC	Senate Rules Committee



Legislative Council Service
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