



Fiscal Impact Report (FIR) Contract Analyst

The **Legislative Finance Committee (LFC)** seeks **Fiscal Impact Report (FIR) Contract Analysts** to assist in preparing FIRs on proposed legislation during the 2022 30-day Legislative session.

With the help of LFC's permanent staff and guidance from management, the FIR contract analyst pool is responsible for producing FIRs for all introduced legislation. These reports provide information and analyses to Legislators and the public on introduced legislation during the legislative session. FIRs describe the impact of a bill on state government finances so the Legislature can make informed decisions on costs, savings, and revenues. FIRs also provide non-partisan policy information to decision makers and the public.

Desirable Qualifications

Experience in state governmental accounting and finance and knowledge of the legislative process are desirable.

An advanced degree in economics, finance, business, public policy, law, or public administration is desirable and those with a bachelor's degree will also be considered.

Preference may be given to applicants with legislative and/or budget and policy experience.

Strong written communication skills are essential.

Compensation and Reporting

FIR Analysts work under the direction of the FIR Manager and the Director of LFC. The negotiated contract will be a cost-reimbursement based on an hourly fee plus applicable gross receipts tax. The hourly rate depends on qualifications and experience.

Application Procedure

Persons interested in the LFC position should submit the following information:

- 1) letter of interest specifically addressing the qualifications described in this announcement;
- 2) current resume;
- 3) a writing sample; and a
- 4) list of professional references.

Application packages should be sent via email or regular mail to:

Jeannae L. Leger
Legislative Finance Committee
325 Don Gaspar, Suite 101
Santa Fe, NM 87501
Jeannae.Leger@nmlegis.gov

**Application Deadline:
Ongoing until filled**
