

Capitol Buildings Planning Commission

Status Update - Statewide Building Inventory

June 3, 2022

ARC continues to make progress in updating the data in the Statewide Building Inventory, which had not been significantly updated since 2017. Ongoing efforts include:

Monthly Updates of GSD/FMD Lease Data

- ARC provides a monthly review and update of all GSD/FMD lease data to capture agency moves and provide location code for new agency locations.
- ARC also provides location codes for non-GSD agencies as requested in coordination with staff at GSD and DoIT
- This effort supports the location coding efforts of DoIT and SHARE, within which the location codes are used for a variety of HR related purposes from posting of open positions to reporting of employment data to the federal Department of Labor.
- ARC's understanding is that the location codes are also being used for other functions within SHARE tied to asset management.

There have been some significant staffing changes at GSD's Technology and Systems Support (GSD/TSS) in the past year. ARC is working with new personnel to ensure there is continuity in the monthly update process. However, we still believe there is much work to do to codify the process and responsibilities between GSD, DoIT, SPO and DFA. We hope to engage these agencies in the coming year on this effort.

Review and Update of Owned and Provided Facility Location Data

- ARC is in the process of reviewing and updating records for Owned and Provided Facility Data. GSD/FMD staff regularly provide ARC with notification of any facility acquisitions or divestments, and we strive to document these changes in the Inventory.
- ARC has worked with representatives from NMDOH and GSD/FMD to review and update the agency's asset records for several DOH campuses, including the NMBHI campus in Las Vegas, the NM Veterans Home in Truth or Consequences and the Los Lunas State Campus.
- ARC also documented and updated the assets of the Department of Transportation (NMDOT) as part of an accessibility study we completed for the agency. The NMDOT's assets are now the most complete and current records in the inventory.

In the coming year, we intend continue reaching out to the remaining non-GSD agencies to review and update their records. We are also working in coordination with GSD/FMD staff to do a complete county-by-county review of their records to make sure we have captured all changes since 2017.

Incorporation of Higher Education Institution Facility Data

- Over the past year, ARC has been working in cooperation with HED to gather and compile facility data for all of the State's Institutions of Higher Learning.
- ARC is working with many of the Colleges and universities on other projects, so we have contacts at most of the Institutions, and have compiled a database of their facility assets.
- There are still several institutions for which we do not have complete data, and some of the data is missing key aspects such as exact addresses. We are working to gather the remaining missing information.
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Once we have a complete record of assets for all of the Higher Education Institutions including location data, we will develop a web page for presenting the data and link it to the Statewide Inventory website. The Higher Education inventory will be slightly different than the existing inventory as we will not be presenting staffing information.